

CONSIGNMENT AGREEMENT

PLACE, DATE

Consignor: ADDRESS

Consignee: ADDRESS

Start date: DATE

End date: DATE

Exhibition period: DATE

Artwork:

Image	artwork details	retail price
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Image	artwork details	retail price
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Image	artwork details	retail price
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Image	artwork details	retail price
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Total Insurance Value: PRICE

Terms and conditions:

1. The above-mentioned Artwork is consigned by **CONSIGNOR** on behalf of ARTIST to CONSIGNEE for the period specified above.
2. CONSIGNEE is responsible for all expenses related to selling the Artwork, including packing, crating and shipping, and, if the Artwork remains unsold, back to **CONSIGNOR** [or the location designated by **CONSIGNOR**].
3. CONSIGNEE is responsible for wall to wall insurance.
4. The listed price is the retail price. First 10% discount will be shared; further discounts to be absorbed by consignee unless agreed in advance by ARTIST.
5. The maximum discount given on any work will not exceed 10% of the retail price to private individuals, and 20% to institutions.
6. The sales price will be split between **CONSIGNOR** (60%) and CONSIGNEE (40%) after production cost on the work has been recouped by **CONSIGNOR**.
7. In the event of a sale, CONSIGNEE will provide ARTIST and **CONSIGNOR** with the last name and nationality of the collector to whom the Artwork is sold. This information will be retained by the artist and **CONSIGNOR** and will be kept fully confidential.
8. All prices are in **EUR**.
9. Artwork may not be consigned to a third party or sold to other dealers or galleries without prior approval by **CONSIGNOR**.
10. Unsold Artwork shall be returned to **CONSIGNOR** [or the location designated by **CONSIGNOR**] within 14 days from end of the consignment period.

11. Liability and cost of repair to damaged or lost Artwork will be the responsibility of the CONSIGNEE.
12. CONSIGNEE shall insure to transfer the funds to the CONSIGNOR within 30 days after the sale date.
13. CONSIGNEE shall be responsible for the collection and payment of any applicable sales tax or use tax, customs duties, import or export charges, and any other taxes or charges due regarding the sale of the Artwork.
14. CONSIGNOR shall retain title to the Artwork until CONSIGNOR has received payment in full of the Net Proceeds from the CONSIGNEE. The Artwork may not be delivered to a buyer until full payment of the Net Proceeds is made by the CONSIGNEE to CONSIGNOR.
15. CONSIGNEE will provide photocopies of all reviews, including publication, title of author, page and date of publication.
16. CONSIGNEE will provide ARTIST and CONSIGNOR with high-res images installation images if available.
17. Any and all publications or exhibition items concerning or containing the above listed Artwork must be credited "Courtesy of ...".
18. No alterations may be made to this contract unless agreed upon by both parties.

The consignment ends DATE

Please sign and return one copy to CONSIGNOR. Signature confirms agreement of terms.

Signed in twofold:

Consignor: NAME

Consignee: NAME

Date, place

Date, place